

CAST PLAQUE ORDER FORM

1315 WEST LIBERTY AVENUE
PITTSBURGH, PA 15226
1-800-950-1317
FAX 866-814-4028

125 SISLER STREET
KINGWOOD, WV 26537
1-800-950-1317
FAX 866-814-4028

ACCT. #

Bill To:

Ship To:

Contact Name:

Email Address:

Phone:

Fax:

P.O. Number:

Date:

Immediate Production 118282 **OR** Proof for Approval 119074 send via FAX EMAIL

Must match previous Order No. _____ Dated: _____

Price is subject to sales tax unless an exemption certificate is on file. Terms: Net 30 days with approved credit—otherwise 50% deposit with order, balance C.O.D.

Is the order needed for a dedication? _____ Dedication Date _____

Do you authorize air freight charges to meet delivery? YES NO

Quantity	Size Left to Right:	X	Top to Bottom:	X	Depth	Price _____
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Border Style

Material

- Straight Edge 121045
- Single Line 122453
- Bevel Edge 119266

- Single Line/Bevel Edge 116131
- Double Line 110536
- _____

- Cast Bronze 124901
- Cast Aluminum 125397

Background Texture

Clear Coating

- Leatherette 118218
- Pebbled 121286
- Travertine 116200
- Sculptured 115632

- Semigloss Lacquer 114657
- Gloss Diamond Shield® 116099

Background Finish

Mounting Method & Drilling

- Light Oxide Stain 118790
- Dark Oxide Stain 110610
- _____
- Metallic Gray 115124
- Black 111768
- _____

- Bosses & Studs (for masonry)
- Rosettes
- Machine Screws (for metal & masonry)
- Toggle Bolts
- Wood Screws (for wood & Plaster)
- Expansion Sleeves (for masonry)
- Other _____

Letterstyle

- Helvetica 125523 (Matthews Choice)
- Use customer artwork 120806
- Cheltenham 115295
- Optima 114006
- Palatino Roman 119944

Emblems or Special Decor (Describe any standard emblems, custom logos, or bas reliefs.)

Inscriptions and Special Instructions

Inscription attached

Layout

- Center copy 119340
- All caps 116395
- Modify layout/line breaks (as needed) 114700
- Flush left 119491
- Upper/lowercase 124499

Letter Sizes

- Letter sizes determined by Matthews 122709
- Match layout exactly as submitted 116619
- Match customer layout as closely as possible 125122

By permitting Matthews to process this order, customer hereby authorizes Matthews to photograph the ordered products for use in professional marketing materials produced by Matthews for external distribution; provided, however customer may reserve the right to modify this authorization by checking the following box.